

Report of: Head of Locality Partnerships

Report to: Inner East Community Committee:

**Burmantofts & Richmond Hill, Gipton & Harehills,
Killingbeck & Seacroft**

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To Note

Inner East Community Committee - Update Report

Purpose of report

- 1.** To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
- 2.** This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

- 3.** Updates by theme

4. Employment & Skills – Champion Cllr Katie Dye

Universal Credit

The number of people who are claiming Universal Credit (UC) due to unemployment, as of June 2022, in the Inner East Community Committee area is 9,803. Whilst the largest increase in claimants of UC was in June 2020 (64%), the number of claimants remains high and continues to increase. There is a very small increase of 10 claimants in June 2022 on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner East Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		May 2022		June 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	41,509	8.0%	41,548	8.0%
Inner East	5,658	10.3%	9,300	16.9%	9,793	17.8%	9,803	17.8%
Burmantofts & Richmond Hill	2,068	11.0%	3,254	17.3%	3,286	17.4%	3,293	17.5%
Gipton & Harehills	2,210	10.6%	3,908	18.8%	4,302	20.7%	4,300	20.7%
Killingbeck & Seacroft	1,380	8.9%	2,138	13.8%	2,205	14.2%	2,210	14.3%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

The table below shows the number of people supported by the Service from the Inner East Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)
Inner East	2,040	2,665	616	533	1,008	549
Burmantofts & Richmond Hill	683	947	209	191	333	205
Gipton & Harehills	952	1,175	286	216	485	239
Killingbeck & Seacroft	405	543	121	126	190	105

The Covid pandemic and restrictions have had an impact on both reporting years (2020/21 and 2021/22) making a comparison year on year very difficult. Even though there is some progress with re engagement and access to programmes and activities it is still significantly less than pre Covid.

During April 2021 – March 2022

- 11,818 people accessed the Service, 2,665 of whom were residents from the Inner East.
- Supported 3,473 people into work, 533 of whom were residents from the Inner East. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.
- Supported 2,485 people to improve their skills, 549 of whom were from the Inner East.

Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents.

Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

The Employment Hub Advisors are co-located within 10 Jobcentres Plus across the City. All Jobshops are open, 5 days a week for face to face appointments which include Seacroft, Burmantofts and Compton Community Hubs. The Community Hub Mobile bus runs Monday-Friday, a schedule stop includes:

- East Park Medical Centre, East Park Road, Leeds, LS9 9JD Friday 13:00 – 15:30

The Service has several communication channels and social media accounts that promotes events, jobfairs, job vacancies, Apprenticeships and courses. Please link to our accounts:

Facebook: <https://www.facebook.com/eandsleeds>

Twitter <https://twitter.com/eandsleeds>

Instagram <https://www.instagram.com/eandsleeds>

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships and courses. To subscribe please visit: <https://bit.ly/opportunitiesinleeds>

For further information on Employment and Skills services and the support available please visit: <https://employmentskillsleeds.co.uk>

Future Talent Leeds is launching on Thursday 8th September 2022. It is a website which brings businesses, education and skills providers and organisations together to strive for a city where everybody can thrive in a rapidly changing labour market. The website contains the Future Talent Plan, which sets out our ambitions for Leeds around supporting our people and businesses as well as aligning the city's education and training infrastructure. It displays the range of partners which have signed up to the plan, showing what organisations are doing to improve talent and skills in Leeds over the next few years. Organisations are encouraged to use the website to sign up to the plan and pledge their own actions which will be published alongside each other. Also available on the website is live news, case studies and resources for organisations to make use of. The website will be live from 8th September: <https://inclusivegrowthleeds.com/future-talent-plan>

The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online, face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence.

Between September 2021 – July 2022, in the Inner East, 218 courses were delivered at 24 venues. 747 residents have completed a course. In addition, there were 149 courses delivered on-line, city wide. From September 2022, there will be a range of online and face to face courses available at community venues, to find a course visit: <https://leedsadultlearning.co.uk/>

Adult Learning, in partnership with Children and Families service supported the Healthy Holidays Programme at the Denis Healey Centre throughout July and August 2022.

Developing You Health and Wellbeing, a pre-employability programme which helps people to become happier, healthier and move closer towards employment. For residents living in Inner East the courses are being delivered at the Old Fire Station, RETAS and City Centre Community Hub.

Developing You Learning Disabilities, a pre-employability programme between Employment and Skills, Pyramid of Arts, People Matters and United Response includes work readiness and health and wellbeing. The course is delivered face to face at Thackray Medical Museum.

Between April 2021 – March 2022, 256 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

Health and Care Sector

Leeds Health and Care Careers Partnerships aims to engage with, recruit and develop a diverse workforce from disadvantaged or underrepresented communities in Leeds. Campaign 2 was delivered between February to July 2022 that focused on Killingbeck and Seacroft and Burmantofts and Richmond Hill wards to improve access to long term career opportunities, work experience, volunteering, education and training in the sector. Numerous local engagement events took place during this period from the mobile bus, direct marketing and awareness raising through local 3rd sector organisations and events. To date 63 people have been offered employment and 47 have completed qualifications.

The Healthier Working Futures project that was funded through the UK Community Renewal Fund that focused on unemployed / economically inactive young adults (aged 16-25) to raise awareness of the health and care pathway through engagement programmes and taster days delivered by 3rd sector organisations. This was a 6-month project that concluded at the end of June 2022 and engaged with 625 young people.

- Construction Sector

A new programme, Construction Ready aimed at getting people into opportunities in construction. The 10-day programme took place 4 - 15 July 2022 at Leeds City College Printworks campus. Planning is taking place for further programmes to be delivered.

- Hospitality Sector

The Restaurant Ready programme, a 5-day course, aims to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers. Planning is taking place for a sixth cohort to be delivered 12 – 16 September 2022.

- Economies for Healthier Lives

The council was successful for applying for funding from the Health Foundation as part of their Economies for Healthier Lives programme, which has funded four places in the UK to undertake projects that can demonstrate how economic interventions can help to address health inequalities in disadvantaged communities. The Leeds project, Good Jobs, Better Health, Fairer Futures, aims to strengthen connections between the Leeds Inclusive Anchors Network of large civic institutions (including the council, NHS Trusts, universities and colleges, and utilities) and the city's most disadvantaged communities through economic measures such as quality jobs, skills development or the creation of new businesses.

Events

- **SEND (Special Educational Needs and Disabilities) Next Choices** event took place at Leeds First Direct Arena on 23rd June 2022. This was the first time a city-wide event aimed at supporting young people who have special educational needs and disabilities has taken place. A total of 66 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities and wider support and 1,800 young people attended.
- **Jobsfair** took place on Thursday 18th August 2022 in the City Centre Community Hub. A range of vacancies and opportunities were promoted with Leeds City Council, the Army, Plusnet, Aspire Healthcare, and First Direct. Jobshop staff were in attendance to support people with CVs and

job applications. Information was also available from training providers, such as Prince's Trust, Scope, Get Technology Together, and Jobcentre Plus for those wanting to improve their skills.

- **Leeds Digital Careers Festival** a week-long festival and recruitment event will be held between 12 –16 September 2022 and will be aimed at those new to the digital sector, eager to find a job or training opportunities in the wide range of digital technology organisations which the city has to offer. Roadshows with a range of workshops and sessions hosted by local employers and providers will be taking place in several locations across the city including Compton and Seacroft Community Hubs. An event will also be held at Leeds First Direct Arena on 15th September 2022, to book please visit: <https://leeds.digitalcareersfestival.co.uk/>

In the lead up to the festival in September, a number of Tech, Coffee and Chat sessions were held over the summer which included Getting Around Your Computer or Smartphone, Introduction to Coding and How to Keep Yourself and Your Family Safe Online at the Compton and Seacroft Community Hubs.

- **Leeds Creative Skills Festival (LCSF)** will take place 14-18 November 2022 which will showcase opportunities within the creative and culture sector, with the main event at the First Direct Arena on the 17th November 2022. The LCSF is aimed at young people aged 16-24 to encourage take up from school leavers and graduates to retain talent in the city. There will be a range of activities and events from educational engagement activities, visits and site tours, work experience opportunities to support to the sector on how to recruit a diverse workforce and Apprentices, information about self-employment and freelancing and Q&A panel session(s). A booking link will be published and promoted nearer the time.

5. Environment & Community Safety – Champion Cllr Asghar Khan

Environment

East Cleaner Neighbourhoods Team (CNT) Service overview for Killingbeck, Seacroft and Gipton provided by Abi Bungay Area Manager

Ward service overview

Killingbeck, Seacroft, Gipton (TL- Carol Collins LTS) (Service overview provided by Abi Bungay Area Manager)

Carol Collins Team Leader (TL) has been off work long term sick where Diane Otley TL (temp covering for Julie Blackburn also on LTS), Martin Allen TL and I have been supporting one another to help with the managerial duties of the Killingbeck, Seacroft, Gipton and Temple Newsam street cleaning and enforcement team. With Carol being off work, this has been challenging. Recruitment for the CNT is an ongoing piece of work and I'm hopeful it won't be long before any vacancies within the east CNT are filled. Hopefully Carol will be returning to work soon which will help with easing the pressure that Diane, Martin, and I are facing now, and providing you with any future service updates.

Keep Britain Tidy purple bags are proving positive and are being utilised by lots of community groups, litter free Leeds. They are a great way to distinguish between Cleaner Neighbourhoods Team (CNT) Street cleaning and community litter picking. The CNT purchase the bags and distribute to groups on their request. I would like to take this opportunity to acknowledge the hard work and efforts of the community groups complete in their own time. The CNT are keen to continue to work together to support the groups as best the service can.

Stephen Morton Environmental Action Officer who mainly concentrates her time in and around Killingbeck, Seacroft and Gipton he works with local businesses in relation to duty of care of their waste, commercial waste issues, domestic waste, litter problems, waste in gardens, and much more. Of recent there's been a few issues identified that need to be improved in relation to service delivery mainly street cleaning. Over the coming weeks and months, I will be working closely with the street crews to look at ways to smarten up service delivery and improve consistency. This piece of work will be under constant review where adaptations may be needed throughout.

Other than a view glitch that I've referred to the general census is the street crew are working hard to keep on top of street cleaning, where they do a great job. This is credit to the street cleaning team who work hard where their efforts don't go unnoticed. The team will continue to deliver the service to the best of their ability, even though they continue to face staffing issues, mainly connected to general sickness, annual leave and carrying vacancies.

To assist and help with future service overviews for the east CNT would it be possible for any direction in terms of the type of information you would like the service to provide you?

Community Safety

LASBT Officers are fully operational, and they continue to respond to the challenges that the summer months can bring.

Currently we have 96 active cases across Inner East broken down as follows

Killingbeck & Seacroft = 26

Gipton & Harehills = 32

Burmantofts & Richmond Hill = 38

We have opened 55 new cases over the last 3 months, and these are categorised as

Noise x 6

ASB x 40

Hate x 6

DV x 3

Highlights of the period include

- ASB Awareness Week 18 July – in addition to a session at CATCH, we did leaflet drops in 2 areas of Seacroft and a session with several year groups at Coop Academy, all aimed at raising awareness of ASB and promoting what we can do to help people.
- Team Leodis have recently deployed to the Gipton & Harehills Ward to tackle significant issues of youth asb and nuisance in several tower blocks across Gipton, the deployment is scheduled for 3 months.
- The Multi Agency Child Exploitation group met recently to hold a contextual discussion around motorbike related crime and asb, focussing initially on the Killingbeck & Seacroft ward but accepting that this is not unique to this ward and that any actions that come out of these discussions can be implemented across Inner East. The needs for action was never more apparent than over the last few weeks that have seen a fatality of a young person in Outer East and serious injuries to 4 young people in Inner East following serious crashes on stolen motorbikes.
- The last of the 11 youth asb injunctions in BRH ward were agreed at court and these are now in place and will continue to assist in controlling anti social behaviour committed by young people in the East End Park area.
- The online public consultation survey for the proposed citywide Nuisance Vehicle Public Space Protection Order (PSPO) was held between 4th July and 12th August, the results will now be analysed and submitted as part of a report to Safer Leeds Executive in October.

Neighbourhood Policing Team

Service Updates

Serious and Acquisitive Crime Demand Data:

Inner East	Jul - Aug 22	Aug - Sept 22	Change
Burglary - business and community	11	12	1
Burglary - residential	88	61	27
Robbery	14	18	4
Theft from motor vehicle	50	44	6
Theft of motor vehicle	32	44	12
Grand Total	195	179	16

Burmantofts and Richmond Hill	Jul - Aug 22	Aug - Sept 22	Change
Burglary - business and community	3	4	1
Burglary - residential	19	17	2
Robbery	5	12	7
Theft from motor vehicle	11	9	2
Theft of motor vehicle	4	12	8
Grand Total	42	54	12

Gipton and Harehills	Jul - Aug 22	Aug - Sept 22	Change
Burglary - business and community	5	5	0
Burglary - residential	41	28	13
Robbery	3	4	1
Theft from motor vehicle	35	31	4
Theft of motor vehicle	15	18	3
Grand Total	99	86	13

Killingbeck and Seacroft	Jul - Aug 22	Aug - Sept 22	Change
Burglary - business and community	3	3	0
Burglary - residential	28	16	12
Robbery	6	2	4
Theft from motor vehicle	4	4	0
Theft of motor vehicle	13	14	1
Grand Total	54	39	15

Anti-Social Behaviour Incident Demand Data:

Inner East	Jul - Aug 22	Aug - Sep 22	Change
Adult nuisance non - alcohol related	16	14	2
Alcohol	12	11	1
Fireworks/snowballing	2	1	1
Littering/drugs paraphernalia	1	0	1
Neighbour related	29	19	10
Nuisance car/van	13	8	5
Nuisance motorcycle/quad bike	41	44	3
Youth related	57	65	8
Grand Total	171	162	9

Burmantofts and Richmond Hill	Jul - Aug 22	Aug - Sept 22	Change
Adult nuisance non - alcohol related	6	2	4
Alcohol	4	3	1
Fireworks/snowballing	2	0	2
Littering/drugs paraphernalia	1	0	1
Neighbour related	17	8	9
Nuisance car/van	5	1	4
Nuisance motorcycle/quad bike	14	9	5
Youth related	21	19	2
Grand Total	70	42	28

Gipton and Harehills	Jul - Aug 22	Aug- Sept 22	Change
Adult nuisance non - alcohol related	7	6	1
Alcohol	6	7	1
Fireworks/snowballing	0	1	1
Littering/drugs paraphernalia	0	0	0
Neighbour related	7	4	3
Nuisance car/van	4	5	1
Nuisance motorcycle/quad bike	3	15	12
Youth related	20	30	10
Grand Total	47	68	21

Killingbeck and Seacroft	Jul - Aug 22	Aug - Sept 22	Change
Adult nuisance non - alcohol related	3	6	3
Alcohol	2	1	1
Fireworks/snowballing	0	0	0
Littering/drugs paraphernalia	0	0	0
Neighbour related	5	7	2
Nuisance car/van	4	2	2
Nuisance motorcycle/quad bike	24	20	4
Youth related	16	16	0
Grand Total	54	52	2

6. Leeds Watch

1.0 Introduction

The LeedsWatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras.

The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Inner East area committee area, for quarter 2. 2022/2023.

2.0 Cameras in the Outer West area

111 cameras were used to capture the incidents in Inner East area committee within this quarter.

3.0 GDPR – Information Sharing

The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this report may not have the detail of specific incidents previously reported but provides a summary of the types of incidents within the area.

3.0 Incidents captured by CCTV operators:

Qtr. 2 – Inner East Cameras incidents (28th May - 14th September 2022)							
	May	June	July	Aug	Sept	Total incidents per category	
Alarm Activation						Alarm Activation	0
Animals					1	Animals	1
ASB		12	4	14	6	ASB	36
Cash In Transit						Cash In Transit	0
Drugs				1	1	Drugs	2
Enforcement		2	4	8	2	Enforcement	16
Fire		1	3	4	2	Fire	10
Health & Safety	1	8	8	7	2	Health & Safety	26
Police Operation		8	7	7	2	Police Operation	24
Public Order		16	8	16	7	Public Order	47
Road Traffic		11	9	7	6	Road Traffic	33
Sexual Offences				1		Sexual Offences	1
Suspicious Events				1		Suspicious Events	1
Theft		2	1	2	1	Theft	6
Travellers	1					Travellers	1
Weather						Weather	0
Metro						Metro	0
Total Per Month	2	60	44	68	30	Total sum of incidents	204

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Inner East Area.

Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

5.0 Requests for new Cameras

The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them.

Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

A dedicated CCTV compliance team has been established within Leeds City Council.

The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

6.0 Recommendations

Contents of report to be noted

7. Burmantofts & Richmond Hill – Priority Neighbourhood & Target Wards

The Department for Transport have awarded Leeds £1,373,444.00 for a 3 year pilot around Active Travel and Social Prescribing. This is revenue funding only but will align with capital funding linked to Active travel schemes. The pilot will be led by Active Leeds, Public Health, Leeds Integrated Care Board and Transport/Active Travel partners. The majority of the work will be targeted in the Burmantofts, Harehills and Richmond Hill Primary Care Network and aligns with the DFT requirements i.e. ward populations living in the most deprived quintile with significant health inequalities. This area also includes large parts of active travel infrastructure, including a “Mini Holland” scheme and some of the “Walk It Ride It” targeted areas. The work will also support future funding bids for both capital and revenue schemes.

As a result of co-production and engagement initiatives with the local community, relevant stakeholders and the project team, the pilot will focus on the following areas:

- Building assets in the community – from cycling/walking hubs to equipment lending
- Improve access to usable greenspace through community engagement events themed around ‘have a go’
- Tackle “crime and grime” through working with key partners
- Reduce pavement parking and improve road safety
- Develop a network of waymarked trails and paths which are creative, inviting and representative of cultural diversity and local history
- Support the third sector (through local funding initiatives) to deliver walking/cycling groups and events, walk/cycle leader training
- Specialist interventions – including street audits, “walking and cycling for health”
- Reaching out to local residents living with poor health and supporting them to take a first step
- Adopting a ‘family approach’ to the delivery of interventions
- Improve confidence, self-esteem of local people
- Improve the air quality within BHR

Summer Activities

Local organisations put on a wide range of activities for children and families in the ward over the Summer Holidays. A lot of this provision was funded through the Healthy Holidays scheme which targets children on free school meals providing lunch as part of a fun activity day.

Cross Green Growing Together was just one of the organisations that hosted Healthy Holidays activities this year – they work in partnership with Hyde Park Source and put on weekly activities for 40 young people throughout the summer. The provision was really varied including cooking, gardening, learning about bees, den building, dance, the whole thing culminated with a group outing to the seaside and was featured on BBC Look North.



St Vincents, Zarach, Complete Women CIC, Youth Association, Zest, Leeds City Council and local primary schools also put on Healthy Holiday Activities – all of which have given local children a chance to enjoy a fun and affordable summer break. On the last day of the school holidays funding from the Inner East Community Committee was used to put a Breeze event in East End Park. The event which ran for 5 hours and well attended by lots of local families who really enjoyed the day. A great way to end the summer programme.

8. Gipton & Harehills – Target Ward

Harehills Neighbourhood Plan & Forum

Leeds City Council's Planning Department have been successful in a bid to central government to be part of a pilot project looking at how neighbourhood planning can work more effectively in inner city areas. The pilot will support a small number of neighbourhood forum areas in Leeds, including the newly formed Harehills Neighbourhood Forum.

Recruitment has recently taken place for a Community Engagement Officer who will work for 18 months as part of the pilot. The Community Engagement Officer will primarily support three neighbourhood forums (including the Harehills) to engage residents in the neighbourhood planning process.

Bonfire Night Planning

The annual multi-agency meeting to prepare for the bonfire night period are now underway. The group will meet several times in the run up to Bonfire Night. The group fosters a sense of collective responsibility, allows connections and space for information and intelligence to be shared that aid operational delivery. The group also helps steer diversionary youth activities through partners such as CATCH and the council's Youth Service.

Gipton and Harehills ward members have made Wellbeing funding available to support a range of diversionary activities over the bonfire night period which will provide vital additional resource to community groups looking to engage with at risk young people.

Harehills Winter Welcome

Planning is well underway for this year's Harehills Winter Welcome, which is due to take place on December 3rd. The event is lead by a working group of residents and is supported by the Safer Stronger Communities Team. Looking to build on the success of last year's event, the group will be adding in some additional elements into the day including a maker's market at the Thackeray Medical Museum, food and music at St Aiden's Church and a light switch on in Banstead Park.

9. Killingbeck & Seacroft - Priority Neighbourhood & Target Wards

The summer period has been busy for the Communities Team, as well as our key partners. Within Killingbeck and Seacroft there has been a series of very successful Healthy Holidays programmes delivered by local third sector organisations, which included a large variety of fun and exciting activities and trips, as well as the provision of food. There was also a sold out Breeze event within the ward, which was popular and well received by the community and ward members, who funded the provision. The Communities Team visited several of these events throughout summer, offering support and utilising the opportunity to connect with the community and complete some youth engagement which will supplement feedback we get from the upcoming Youth Summit.

Recently, alongside the start of the new academic year, new groups have started or are soon due to commence, demonstrating the continued commitment to working with the local community and providing opportunities. This includes a new Friday Night Youth Club delivered by Seacroft Community on Top, a new Mechanics Club, and Employment and Skills adult learning courses, all at Denis Healey Centre. The Communities Team have also worked with Housing to support a residents meeting at Cross Gates Community Centre, for Poole Estate residents.

10. HAP

Inner East Tenant Engagement

1. Housing Leeds Funded Groups

We have Six Groups in Burmantofts that Housing Leeds provides grants to;

- Connect,
- Cross Green Growing Together,
- Saxton Gardens Residents Association, (This group requires more support to help them become more inclusive)
- Nowel Community Group,
- Burmantofts and Richmond Hill Group,

Of these Saxton Gardens has received an increase in it's grant this year to cover the costs of maintaining their community room bills. Spring Close Gardens group has dissolved. Connect is still inactive due to illness and the community centre being used as a site office. In Gipton and Harehills we have three groups in receipt of the Housing Leeds Grant;

- Pembroke Community Group
- St Augustine's Tenants and residents Association,
- Denbighs Social Club
- Briarsdales

2. Block Champions

We also have nine block champions across both the wards who give us a perspective on the issues within and around each of their respective blocks.

3. Community Schemes

- Gipton and Harehills Housing manager held an event with partners to support resident's with the cost of living crisis. The event was well attended. There are plans to hold another of these at the tower blocks in November.

4. Smarter working

- Our consultations are conducted through emails/ text face to face and phone calls and we rely less heavily on paper responses.
- Your Voice leeds website is increasingly being used by housing and other teams to conduct public consultations.

5. Your Voice Leeds

Your Voice Leeds is a bespoke consultation tool currently on its trial year with Housing Leeds. Many of the projects are Housing Leeds focussed but we have plans to incorporate more departments of the council onto this one platform. <https://yourvoice.leeds.gov.uk/>

Inner East has recently held:

- 4 consultations for small projects for the Housing Advisory Panel
- Play park consultations for – Ashton Road, Railway Close, Raincliffe Recreation have been or are about to be carried out.
- Granville Road Consultation is to ask tenants how we may improve the environment around their blocks of flats.

Inner East Housing Advisory Panel (IEHAP) for July -September.

The IEHAP meet to consider the funding of environmental and community projects and services that benefit our housing Leeds Tenants, in the wards of Burmantofts & Richmond Hill and. The HAP is represented by two ward members, Councillors Kamila Maqsood and Cllr Luke Farley.

The Inner East Panel has opted to have the Full six face to face meeting but have compromised with having Hybrid meeting with some members/officers joining online.

1. Funding Priorities:

The 2020/21 priorities of the panel are outlines in the 'Plan on a page'

- Improve overall environment through listening to tenants and Housing officers problems in the environment and rectifying with more bins and better bin stores and preventative measures for damage to the environment also providing communities with planters, recycling & litter bins. Support bids from Bloom Groups to help the area look more aesthetically pleasing.
- Promoting social activities i.e. gardening/litter picking/walking groups to improve residents' mental health and wellbeing whilst also helping improving the environment and appearance of the neighbourhoods Support applications with other council teams, service providers and voluntary organisations to address social problems including burglary, ASB, drugs and domestic violence.
- Work with third sector organisations to make more use of community spaces. Encourage activities at such places to help lift morale and engage further. Improve community cohesion and inspire residents to lead communal activities.
- Support bids that will help tenants with IT, financial literacy, budgeting and general literacy and numeracy. Digital projects that will encourage tenants to get online.

2. Budget:

Total Budget for 2022/23 of £61,161.99

The total spend for the year to date is £14,059.41

The remaining is £47,102.58

3. Projects:

12 projects have been approved by the panel.

- Neath Gardens Bin Stores
- Two Way Street
- Haselwood Close bins
- LACON
- Pembroke Planters
- Shakespeare Grange Bin Stores
- St Augustine's jubilee Party
- Harehills Bowling Club CCTV
- Breacons Group games
- Harehills Foodbank Shelves
- Wykbeck Flats entrance mats
- Saxton Gardens The Avenue Grounds restoration.

4. Working in Partnership

Housing Managers continues to support the IS HAP by attending meetings to provide up to date information about rent, voids and Annual Home Visits performance data so panel members are clear about what is happening in their area. Performance information is put in context both with issues affecting our communities in relation to citywide data and Key Performance Indicators (KPI). These reports indicate performance in Inner East Leeds continues to be on track.

Working in partnership with the Community Committee continues to be an important objective for the IE HAP We are working in partnership to ensure tenants and residents benefit from this joint working approach in the range of projects funded. The IE HAP and Community Committee work carefully to make the best use of available funds, get value for money and use money wisely to benefit our communities.

11. Housing

Financial Assistance

A pilot cost of living crisis event was organized by Gipton housing office and carried out on the 7th September 2022. This involved a number of agencies getting together in two locations in the Gipton area using the community bus as a base. Outcomes include:

Employment Services made 7 referrals to help local residents into work.

Leeds Credit Union made 14 referrals

Job Shops made 9 referrals to new Employment Support Programme, JESP

Yorkshire Water signed up 35 residents to various support schemes to reduce bills

6 council tenants visited the bus to discussed their rent accounts, two payments were taken and 3 arrangements were formalised.

The next event is being carried out at Seacroft in a more targeted way, learning lessons from the pilot, to focus on those tenants identified as struggling with their finances.

Housing Officers Income have supported 96 households with benefit advice in the Month of August, maximising income for these tenants.

Walkabouts / Estate Inspections

Local environmental budgets are on target to be spent by year end, with an even split across the areas. Approximately £7,000 spent on each. The aim is to spend this money on transformative projects, however at the moment we are finding that this is being used to fund reactive works.

There have been days of action at Lincoln Green and South Seacroft, working with partners and local businesses to tidy the areas. Future action days are being organised, concentrating on Harehills, the Aysgarth area of Richmond Hill, and we will let members and residents know once we have fixed dates.

There is a digital access survey being carried out at Saxton Gardens in October to see how we can improve engagement with older residents. The aim is that this informs work we do with this particular resident group, but lessons learned will be shared wider with the activity treated as a pilot and rolled out if useful.

Staff at Seacroft have helped to clear land for Seacroft Forest Garden, an exciting initiative that aims to provide cheap, local, sustainable, food and offset carbon emissions.

Number of ASB cases

Static guards remain on site at Parkway Towers, Court and Grange. They are also situated at the Lincoln Green blocks.

At Burmantofts regular meetings are taking place between the housing office, police, and other interested partners around the cuckooing of vulnerable residents and associated crime. This has resulted in a number of warrants, arrests, and safeguarding referrals. There is still work ongoing however teams are looking to apply for possession on one address and are pursuing closure orders on two more.

Team LEODIS are working at the Briarsdale and Gipton Gate blocks to tackle issues resulting in a closure order with a view to outright possession on one particularly problematic tenant. Individual blocks have their own action plans, with progress and actions discussed at weekly meetings.

Issues identified on Brooklands Close in Seacroft, with an action month planned involving the police, cleaner neighbourhoods, housing and LASBT. Further details will be shared when the dates are finalised.

Other

We have a backlog of Ready To Let properties across the city, and Inner East is unfortunately not immune with 40 although this is showing a month on month reduction. Teams across my management area are sharing resources to help to speed up the allocation process and get people rehomed as quickly as possible.

Fortnightly meetings between housing management, property management and the disrepair teams are ongoing to expedite longstanding repair issues and to ensure that additional costs are not incurred through disrepair claims.

12. Community Libraries/Hubs

The Compton Centre:

Weekly sessions:

Local School visits

Local schools class visits to the library where the children learn about books, have time to choose and read books while in the library and take the book homes.

GRT/St Vincent's surgery.

GRT drop-in surgery-Gypsy Roma Traveller Team continue to hold a drop-in surgery every Wednesday 10-12 to assist the EU communities with utilities, EUSS, School and DWP form filling GRT Team hold an EU Digital support session every fortnight to assist with emails, getting their customers to gain access to their Universal Credit journal and much more.

Fresh Start-part of the GRT Team offer session for EU children not in school every Wednesday 10-12pm.

St. Vincent's Outreach session at Compton Centre- continue to hold an immigration surgery every Wednesday 10-12pm who link in with the GRT team.

Grab a Job

Grab a Job-NHS provide a drop in COVID 19 vaccination clinic Mondays, open to anyone ages 16+ , All doses available.

GamCare Surgery

GamCare surgery is at Compton every Tuesday-**GamCare** are a charity who offer counselling to anyone affected by problem gambling, including family members

Bat & Chat

Bat & Chat session every Mondays 12.30pm & Thursday from 3.15pm. Anyone welcome to come learn how to play ping pong and have a chat, run by PING PONG 4U.

Story and Rhyme Time

Story and rhyme time is weekly on Fridays 10.30am – 11.30am, a fun interactive session for families with children under 5 years old. This is also followed on by a toy library session and play and stay each week where toys, crafts are currently available for the children to play with on site.

Money Buddies

Money Buddies Sessions every Friday 9am-12pm. This is a drop-in service where customer can access financial and debt advice and receive representation on specific issues.

Leeds City Credit Union-weekly surgery

LCCU run a weekly surgery-

LCCU also ran an advice event at The Compton Centre in regard to a scheme in partnership with the illegal money lending team for residents in Harehills where they could help their members to avoid illegal money lending and ensure they aren't being treated unfairly by unethical loan sharks and paying more back than they need to.

One of the best ways to do this is by helping members save - that's why Leeds Credit Union has set up a special saving account just members. For the first 50 members to join, if you save £25 over three months, with at least one deposit per month, through their partnership with the Illegal Money Lending Team, you will receive a £25 bonus straight into the members account.

CAB drop-in surgery.

CAB hold a weekly drop-in surgery. Pre booked appointments needed.

ESOL Classes

YMCA ran ESOL classes for beginners and Advanced session every Mondays. Beginners 9.30-12pm
Advanced sessions 12.30-3pm.

Introduction to Digital Skills

YMCA ran a 6 week Digital skills course around how to send emails and attachments, create a word document, use the internet, look at online shopping, local services ect, become more confident with PCS, Smartphones & tablets.

Leeds Baby Bank

Leeds Baby Bank continue to run a drop in service every 2nd Thursday of every month. Leeds Baby Bank donate Nappies, wipes, toiletries, infant food by age, Leeds Baby bank also except donations of cots, prams, stair gates, Moses baskets, high chairs.

Healthy start event-June

Event for families and children, with Cllr Salma Arif

- Free fruit and vegetable Grab Bags
- Register for NHS Healthy Start Scheme (help to buy healthy foods)
- Fantastic stalls including: - Ask a Midwife - Covid Vaccines - Healthy Teeth information - Childhood Immunisations All welcome

Harehills great get together Interfaith Peace Walk

A walk was organised to start from the Compton Centre gardens, to leave at 3pm.

The walk was to celebrate the culture and heritage of Harehills on a themed interfaith walking trail. Explore historical, social and religious sites, including Hudson Road Burtons Factory and Harehills Cemetery & Park.

Meet new people, enjoy interesting conversations, chats with pop up speakers, and take part in interactive live performances with the Balbir Dance Company

The walk finished with more entertainment from local talent, and a free homemade community meal provided by local youth group Breaking Down Barriers

Secret Cinema Club

Cinema club as resumed at Compton, the cinema club runs monthly 4pm till 6pm, Free event, with popcorn and juice, all welcome.

Healthy Holidays

Healthy Holidays programme ran throughout the Summer Holidays, range of culture and sport activities. Breakfast, fruit, and hot cooked meal at lunch time were provided each day. The Compton Centre had 2 cohorts both with approx. 25 children attending in each cohort.

Youth Service

Youth serve continue to run youth provision every Wednesday 4pm -6.30 pm. They also run a Girls support group on a Thursday 4pm -6pm.

Knitting & Glow

Your Space run a knitting & Crochet session weekly, free for all to join.

Manbassador

A new local group for men run by ZEST-Men's health unlocked, men can come along meet other men locally and across the city, learn new skills, take part in a range of interesting activities, become part of the mens Health Unlocked Network, Help create a new magazine in Leeds. Group meets at The Compton Centre weekly.

Queens Jubilee celebrations.

As part of the Queens jubilee celebrations Compton held a Jubilee tea party with a union Jack cake plus refreshments. Also to celebrate the Jubilee, Libraries in Leeds worked together to create fabric bunting to decorate spaces in the Hub.

Residents were invited to Join us to customise a flag with words, images, sequins, and buttons. Materials were provided to embellish your very own flag.

To celebrate the Queens palatium Jubilee a bench has been fitted in the ground of the Compton Centre which has become a very social gathering.

Smartworks pop up at the Compton Centre - provide high-quality interview-appropriate clothing, shoes and accessories (theirs to keep) to wear for their job interview, and high-quality work-appropriate clothing, shoes and accessories when they get the job. They also support women from a range of different backgrounds and age groups back into employment by providing coaching so they feel more confident and start believing in their own ability to succeed.

Hidden Treasures Art exhibition.

Hidden Treasures is a unique, engaging and dynamic Art exhibition celebrating the work of three gifted and amazing artist with a diverse heritage from Eastern Europe, the Caribbean and Africa. The unique Art Exhibition also explored their life stories and the issues affecting residents in Harehills. This exhibition launched on the 4th of July 2022 at the Compton Road Library, LS9 7BG, Harehills, in an opening ceremony that included live music and food. Then move across the city.

In Creatorspace at The Compton centre:

Fortnightly Code Club, introducing principles of how to code computer games and animations using Scratch, and physical computing using Micro:bits.

In Main library:

22nd June – Tracing your Caribbean Ancestry session run in partnership with the Out of Many festival.

14th and 28th June – Digi drop in sessions

9th July – Summer Reading Challenge, sign up Saturday

In Children's library:

Librarian-led class visits promoting Summer Reading Challenge delivered to All Saints Primary

Librarian-led class visits delivered to classes from Ebor Gardens and Brownhill

9th, 16th, 30th Aug – Reception Reading Stars events run for around 5 families each session. Sessions are primarily aimed at children and families about to start Harehills Primary Reception class in Sep.

Focus on storytelling, a simple craft activity and social time for families to get to know each other.

3rd, 5th, 10th and 11th Aug – Digital Schoolhouse sessions run for children as part of Healthy Holidays scheme. Sessions included Pixel Art, Jazzy jigsaws and Just Dance to look at different elements of

computer science in an engaging and accessible way. Sessions deliver to groups of between 15 and 25 children.

17th, 24th Aug - Librarian-led Healthy Holidays activity sessions, themed to link in with the summer reading challenge, including Lego Cosmic Canyon and Trash to Treasure (junk modelling), delivered to groups of 25-30 children.

Summer Reading Challenge-

Librarian outreach visiting school assemblies promoting Summer Reading Challenge (Harehills Primary, Shakespeare, St Peters, Hovingham)

Outreach at Harehills Primary, visiting their Welcome event for families joining Reception in September, and promoting Reception Reading Stars project taking place at Compton over summer

Healthy Start Event

Wellbeing event for families and children- all welcome- held in Sep

Free goody bags were given to all attendees

- Free fruit and vegetable Grab Bags
- Register for NHS Healthy Start Scheme (help to buy healthy foods)
- Fantastic stalls including:
 - Patient Ambassadors
 - School Flu Vaccines Team
 - Covid Vaccination Nurses
 - And lots more useful information for you and your family

Back-to-back houses exhibition

on 10th of September an exhibition about the back-to-back housing in Harehills was launched.

This small exhibition showcases the back-to-back houses and their communities in 21st century Leeds, focusing on the Harehills Triangle. It comes at the end of 8 years of research by Joanne Harrison, who has worked with both past and present residents to find out what makes the houses and neighbourhood so special. The exhibition will reveal: • The origin, development and decline of back-to-back house-building in Leeds • The development of Harehills • Architectural characteristics of the back-to-back houses • The lives and experiences of the early residents • The lives and experiences of current residents • The heritage value of the houses and the neighbourhood • Residents' dreams for the future of the neighbourhood

Seacroft Community Hub and Library

Weekly sessions-

Registrars –run weekly, pre booked appointment only.

Better Leeds Communities to start Debt and Financial advice surgery 9.30-12.30 Friday's
Attended team meeting to talk about what they can offer, can also advise on benefits and housing.

Money Buddies to be re-instated wc 27th June Thursday afternoons

Story and Rhyme Time

Our very popular story and rhyme time is held every Thursday at 10.30am – 11.30am its interactive for children under 5 years old.

The Seacroft Family History Group- back to Seacroft Library on a fortnightly basis from 13:30-15:30 and using Ancestry on our public pc's.

Digi drop-in session

Monthly digital 121 drop-in sessions, Librarian Led, help to use tablets, smartphones or computer to try something new, say hello or get tech savvy. Free sessions no booking required, attendees to just turn up with their devices or use a library PC, able to talk to our friendly Librarians who will help get attendees started.

Cinema Club

Monthly cinema club on an evening has resumed. These screenings will be supervised by staff who work at the hub. The aim is providing a safe environment for young people on an evening where they can meet new friends and familiarise themselves with other events and activities in the hub. Vacancies are local to these sites and Ward Members are also keen for the local opportunities to go to local people.

Police contact point - Drop-in.

Police were at Seacroft Hub and held a drop-in session.

Queens Jubilee celebrations.

As part of the Queens jubilee celebrations Seacroft Hub held a Jubilee tea party with a union Jack cake plus refreshments. Also to celebrate the Jubilee, Libraries in Leeds worked together to create fabric bunting to decorate spaces in the Hub.

Residents were invited to Join us to customise a flag with words, images, sequins, and buttons.

Materials were provided to embellish your very own flag.

Themed story time for the Queens Jubilee was delivered to all the children attending the Queens jubilee celebrations.

Bug Hunt - half term activity

An activity sheet was handed out to children to take part in the Bug hunt. Pictures of Bugs were hidden in the library for children to find, once they completed the

library bug hunt, the activity sheet had a QR code linking to the Love Exploring app, which provides access to a Pokemon Go-style augmented reality Mini-Beast game that families can do via smartphone in many of their local parks and green spaces around the city (in East this includes Potternewton Park, Roundhay Park, Harehills Park, Haslewood Park and Temple Newsam Park).

Families then register the name of their child's school on the app, they stand a chance to win a prize!

Summer Reading Challenge-

9th July – Summer Reading Challenge, sign up Saturday.

2nd Aug, 16th Aug, 30th Aug - Summer Reading Challenge drop in session run for pupils from Beechwood school, as part of targeted SRC project work. Craft activity and book engagement sessions encouraging children to join and complete the challenge and maintain their reading over the school holidays.

In Children's library:

Librarian-led class visits promoting Summer Reading Challenge delivered to All Saints Primary

Burmantofts Community Hub and Library

Healthy Holidays

Healthy Holidays programme ran throughout the Summer Holidays, range of culture and sport activities. Breakfast, fruit, and hot cooked meal at lunch time were provided each day. Burmantofts Hub had the most referral on the program from families in and around the Burmantofts area. was one of the busiest had 2 cohorts both with approx. 35 children attending in each cohort.

IPad lending Scheme

The eligibility criteria is that the resident/customer lives in Burmantofts or Richmond Hill area and are digitally excluded for any reason. The customer will loan an iPad in a case and charger along with 5g of data a month for 3 months. Each month a member of the team at Burmantofts Hub will check in with them to see if they need any help or assistance digitally or would like to be referred to any partners for online assistance.

CAB drop-in surgery.

CAB hold a weekly drop-in surgery. Pre booked appointments needed.

COVID Vaccination Clinic drop in

The Elland Road Vaccination Team provided “Pop up Clinics” at Burmantofts Hub to support the uptake of vaccine.

Queens Jubilee celebrations.

As part of the Queens jubilee celebrations Burmantofts Hub held a Jubilee tea party with a union Jack cake plus refreshments. Also to celebrate the Jubilee, Libraries in Leeds worked together to create fabric bunting to decorate spaces in the Hub. Residents were invited to Join us to customise a flag with words, images, sequins, and buttons. Materials were provided to embellish your very own flag.

Bug Hunt - half term activity

An activity sheet was handed out to children to take part in the Bug hunt. Pictures of Bugs were hidden in the library for children to find, once they completed the library bug hunt, the activity sheet had a QR code linking to the Love Exploring app, which provides access to a Pokemon Go-style augmented reality Mini-Beast game that families can do via smartphone in many of their local parks and green spaces around the city (in East this includes Potternewton Park, Roundhay Park, Harehills Park, Haslewood Park and Temple Newsam Park). Families then register the name of their child’s school on the app, they stand a chance to win a prize!

Crossgates Library.

Story & Rhyme time- Our very popular story and rhyme time is held every Friday at 10.30am – 11.30am its interactive for children under 5 years old.

Summer reading Challenge

One You Leeds ‘pop up’ Friday 17th June – Teah from one you Leeds saw lots of customers and commented that it had been the busiest site she had been to.

Bug Hunt - half term activity

An activity sheet was handed out to children to take part in the Bug hunt. Pictures of Bugs were hidden in the library for children to find, once they completed the library bug hunt, the activity sheet had a QR code linking to the Love Exploring app, which provides access to a Pokemon Go-style augmented reality Mini-Beast game that families can do via smartphone in many of their local parks and green spaces around the city (in East this includes Potternewton Park, Roundhay Park, Harehills Park, Haslewood Park and Temple Newsam Park). Families then register the name of their child’s school on the app, they stand a chance to win a prize!

Platinum Jubilee - Free Bunting Workshop- To celebrate the Jubilee every Leeds Library will be working together to create fabric bunting to decorate their space. Many joined in to customize a flag with words, images, sequins and more! Materials were supplied but customer were welcomed to bring in your own red/white/blue/silver crafty bits.

Whinmoor Library

Queen Jubilee Celebrations-Bunting workshop

To celebrate the Jubilee, Libraries in Leeds worked together to create fabric bunting to decorate spaces. Residents were invited to Join us to customise a flag with words, images, sequins, and buttons. Materials were provided to embellish your very own flag.

Library Social – from Monday 13th June

A Health and Wellbeing theme for adults to join the librarian and relax with some mindful colouring and a friendly chat over a brew.

The overall aim of the Social is to;

- Combat social isolation and improve health and wellbeing through connecting with others
- Encourage community engagement
- Raise awareness of the library service and what we can offer
- Contribute to the health and wellbeing offer and support our recovery plan
- Develop partnerships with community groups and local organisations

Bug Hunt - half term activity

An activity sheet was handed out to children to take part in the Bug hunt. Pictures of Bugs were hidden in the library for children to find, once they completed the library bug hunt, the activity sheet had a QR code linking to the Love Exploring app, which provides access to a Pokemon Go-style augmented reality Mini-Beast game that families can do via smartphone in many of their local parks and green spaces around the city (in East this includes Potternewton Park, Roundhay Park, Harehills Park, Haslewood Park and Temple Newsam Park). Families then register the name of their child's school on the app, they stand a chance to win a prize!

Healthy Holidays

Healthy Holidays running throughout the Summer Holidays, with a range of culture and sport activities. Breakfast and hot cooked meal were provided each day. Trip also arranged.

3rd, 11th, 18th Aug: Librarian-led Healthy Holidays activity sessions, themed to link in with the summer reading challenge, including Lego Cosmic Canyon, Trash to Treasure (junk modelling) and Paper Sculptures

Summer Reading Challenge-

23rd Aug – Hannah Durkan, children's author event, linking in with SRC, event for both Healthy Holidays cohort of children and members of the wider public. Sold out in advance.

Scholes Library.

10th June – Scholes Elmet class group visit, librarian-led

17th Aug: Star in a Jar event – part of Summer Reading Challenge promotion. Sold out event – 10 attendees. Craft, storytelling and simple circuitry combined.

13. Community Engagement: Social Media

Appendix 1 - Provides the committee with information on posts and details recent social media activity for the Inner East Community Committee Facebook page, along with the 3-ward based Coronavirus Facebook help pages. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

The report covers from 21st February 22 – 30th May 2022

Corporate Considerations

14. Consultation and Engagement

The Community Committee has, where applicable, been consulted on information detailed within the report.

15. Equality and Diversity/Cohesion and Integration

All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion, and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

16. Council Polices and City Priorities

Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Best City Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Leeds Inclusive Growth Strategy

17. Resources and Value for Money

Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

18. Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues. This report is not subject to call in.

19. Risk Management

Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants can deliver the intended benefits.

20. Conclusions

The report provides up to date information on key areas of work for the Community Committee.

21. Recommendations

The Community Committee is asked to note the content of the report and comment as appropriate.

22. Background documents¹

None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.